

PROWUS President Job Description

Updated : 9/26/2020

Summary

Oversee PROWUS organization and serve as an advocate of PROWUS.

Average time / month : 2-6 hours; more during scholarship review

Essential Job Functions:

1. Attend all PROWUS Board meetings and vote on matters before the Board.
2. Know the organization's mission, policies, programs, and needs.
3. Faithfully read and understand the organization's financial statements.
4. Serve as active advocate and ambassador for the organization and fully engage in identifying and securing the financial resources and partnerships necessary for the organization to advance its mission.
5. Leverage connections, networks, and resources to develop collective action to fully achieve the organization's mission.
6. Identify personal connections that can benefit the organization's fundraising and reputational standing, and influence public policy.
7. Collaborate with PROWUS Secretary on Board meeting agendas.
8. Participate as reviewer and voting member in the PROWUS scholarship process.
9. Participate in PROWUS fundraising activities.
10. Actively recruit additional PROWUS Board members.